

SEWICKLEY PUBLIC LIBRARY PROGRAM POLICY

PURPOSE:

A Policy is needed to set guidelines for what types of programs are appropriate for presentation at the library. The policy applies to all programs sponsored by the Library and to all programs sponsored by outside organizations.

STATEMENT OF POLICY:

A library program is an event that promotes the use of library materials, facilities or services and/or offers the community an informational, entertaining or cultural experience. Programs are planned for the interest and enlightenment of all the people of the community. The Library strives to offer a variety of programs that reflect the broad range of community interests.

An attendance sheet may be circulated on the day of the program; however, it may not be used for any commercial purpose. The Library Director must approve press releases and public notification of programs.

Library programs must be non-commercial in nature. Although a businessperson or other professional expert may present a program, the information should always be generic in nature. No solicitation of business is permitted.

The sale of products at a library program is not allowed. There are two exceptions:

1. Because the library wants to encourage reading, writing, and the appreciation of culture, and because distribution channels for these materials are often lacking, writers, performers and artists may sell their own works at the library following library programs.
2. The Friends of the Library may sell items at library programs they sponsor.

Attendance at library sponsored programs is open to the public. The library reserves the right to set age limits for children's programs. Attendance at other programs shall not be restricted because of age, gender, race, background or beliefs.